

**IN THE SUPERIOR COURT OF THE STATE OF ARIZONA  
IN AND FOR THE COUNTY OF MARICOPA**

IN THE MATTER OF CONTINUATION OF )	ADMINISTRATIVE ORDER
THE ESTABLISHMENT OF THE MARICOPA )	NO 2013-063
COUNTY REGIONAL HOMELESS COURT )	
AND GOVERNING COUNCIL )	
_____ )	

WHEREAS, A.R.S. § 22-601(A) authorizes the Presiding Judge of the Superior Court to establish a homeless court to adjudicate cases filed in a Justice of the Peace Court or a municipal court in a county; and

WHEREAS, Maricopa County Regional Homeless Court (“MCRHC”) was established by Superior Court Administrative Order No. 2012-128 on September 14, 2012, pursuant to A.R.S. § 22-601(A); and

WHEREAS, the Superior Court in Maricopa County and the various Justice of the Peace Courts and municipal courts within Maricopa County are desirous of expanding a regional homeless court in accordance with the authority of these statutes; and

WHEREAS, the Maricopa County Regional Homeless Court Governing Council (“Council”) was established by Superior Court Administrative Order No. 2012-128 to manage day-to-day operations to make further recommendations for operation of the MCRHC, and recommend modifications of eligibility criteria to the Presiding Judge of Superior Court in Maricopa County (“Presiding Judge”) in accordance with A.R.S. § 22-601; and

WHEREAS, Superior Court Administrative Order No. 2012-128 provided for the Council to consist of six (6) members comprised of three (3) Justices of the Peace designated by the Justice Courts Presiding Judge, a (1) Phoenix Municipal Court judge designated by the Presiding Judge of the Phoenix Municipal Court, and two (2) municipal court Presiding Judges; and

WHEREAS, the Justice Courts Presiding Judge and the Presiding Judge of the Phoenix Municipal Court have each designated Council members, and the remaining municipal court judge members have been elected by a majority of municipal court presiding judges present at a regularly scheduled Maricopa County Municipal and Justice Courts Presiding Judges meeting with an agenda distributed prior to the meeting indicating that the election will occur; and

WHEREAS, pursuant to Superior Court Administrative Order No. 2012-129, the Presiding Judge designated Council members and the MCRHC Presiding Judge and Council Chair,

**IT IS ORDERED** continuing the establishment of the MCRHC for the resolution of all eligible offenses, citations and complaints received in Maricopa County by an eligible homeless person.

**IT IS FURTHER ORDERED** continuing the creation of the Council to manage MCRHC day-to-day operations, to make further recommendations for operation of MCRHC, and recommend modifications of eligibility criteria to the Presiding Judge in accordance with A.R.S. § 22-601.

**IT IS FURTHER ORDERED:**

- A. Composition & Selection. The Council shall consist of six (6) members comprised of three (3) Justices of the Peace designated by the Justice Courts Presiding Judge, a Phoenix Municipal Court judge, and two (2) municipal court judges located in Maricopa County elected by the majority of municipal court Presiding Judges present at any regularly scheduled Maricopa County Municipal and Justice Courts Presiding Judges meeting with an agenda distributed prior to the meeting indicating that the election will occur.
- B. Voting. All actions and recommendations of the Council shall be approved by a majority of the six (6) judges appointed or elected as set forth above in attendance at a regularly scheduled meeting of the Council. All Council members shall be notified of the meeting. Any deadlocks will be resolved by the Presiding Judge. Any judge of any participating jurisdiction may attend Council meetings and participate in discussions as directed by the MCRHC Presiding Judge.
- C. Terms. Each appointed or elected member of the Council shall serve for a period of two (2) years, or until their successor is duly appointed or qualified, whichever shall last occur. Any resignation or vacancy created before expiration of a normal term shall be filled in accordance with the procedure established for the original appointment or election of the position.
- D. Authority. The Council is authorized to make decisions and take actions consistent with existing individual authority as sitting judges within the jurisdiction of their respective courts. In addition, the Council is authorized to take actions directly authorized by this Administrative Order and to make further recommendations to Presiding Judge. The Council shall also have the authority to provide guidelines concerning the format of forms and letters of advocacy to be submitted to MCRHC.

- E. Providers. The Council shall establish criteria for MCRHC providers. *Providers must meet these criteria and agree to sign a Provider Statement of Services.* A copy of *Provider Statement of Services* is available by contacting the MCRHC Coordinator. The Council maintains the right to accept, reject or remove providers for noncompliance.
- F. MCRHC Presiding Judge. The Presiding Judge shall designate a member of the Council to be the MCRHC Presiding Judge who shall serve for a term of two (2) years or until their successor is duly appointed, whichever shall last occur. The MCRHC Presiding Judge is authorized to:
1. Assign Judges. Assign participating court judges to hear individual cases or calendars as appropriate.
  2. Procedural Issues. Resolve procedural issues and disputes within the scope of this Administrative Order.
  3. Alternate Locations. Authorize sessions of MCRHC to be held within Maricopa County at official locations of any participating court in Maricopa County on specific dates.
  4. Chair Governing Council. Chair the MCRHC Council.
  5. Court Coordinator. Work with the MCRHC Coordinator.

**IT IS FURTHER ORDERED** this Administrative Order supersedes Superior Court Administrative Orders No. 2012-128 and 2012-129.

Dated this 17th day of May, 2013.

/s/ Norman J. Davis

---

Norman J. Davis  
Presiding Judge

Original: Clerk of the Superior Court

Copies: Municipal Court Presiding Judges in Maricopa County  
Justices of the Peace in Maricopa County  
Raymond Billotte, Judicial Branch Administrator  
Karen Westover, Deputy Court Administrator  
Danna Quinn, Regional Courts Administrator  
Margaret Sommer, MCRHC Coordinator  
Municipal Court Administrators  
Marty Vance, Justice Courts Administrator